

# **CITY OF GREENBELT, MARYLAND**

## **ADOPTED BUDGET FOR THE FISCAL YEAR**

**JULY 1, 2005 – JUNE 30, 2006**

### **CITY COUNCIL**

Judith F. Davis, Mayor  
Rodney M. Roberts, Mayor Pro Tem  
Konrad E. Herling  
Leta M. Mach  
Edward V.J. Putens

### **CITY MANAGER**

Michael P. McLaughlin

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Robert Manzi, City Solicitor

# HOW TO USE THIS BUDGET BOOK

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The budget is the City organization's operational master plan for the fiscal year. This section is designed to acquaint the reader with the organization in order to get the most out of the information contained herein.

The budget is divided by tabs into sections, and a **Table of Contents** is included at the beginning of the book.

The **City Manager's Message**, in the very front of the book, summarizes what is going on in the budget and tells the story behind the numbers. It identifies major issues, notes decisions to be made by the City Council when adopting the budget, and conveys a thorough understanding of what the budget means for this fiscal year.

A **Table of Organization** is provided for the entire City organization. Tables of Organization for each department are located with the departmental budgets.

A budget summary is presented in the **General Fund – Revenues and Expenditures** section. Included in this summary are listings of total revenues and expenditures for the remainder of this fiscal year (estimated), next fiscal year, and past years. Expenditures are broken down into three categories: personnel expenses, other operating expenses, and capital expenditures. A one-page "executive summary" of all of the above is also included.

**Departmental Expenditures** are grouped by activity. Each section includes:

- Narratives describing the department or division's mission,
- FY 2005 accomplishments,
- FY 2006 issues and services,
- A table of organization,
- Personnel details,
- Past and projected expenditures,
- FY 2006 objectives,
- Measures by which to judge the performance of the department during the next fiscal year,
- Budget comments explaining significant expenditures within each budget.

The **Analysis and Background** section contains charts and graphs that further describe the City's condition including background reports on budget issues, a debt service schedule, and demographic information.

Finally, a **Glossary** at the back of the book defines technical terms used throughout the budget document.

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June 6, 2005

Dear Fellow Greenbelt Citizens:

Enclosed is the City of Greenbelt's Adopted Budget for the fiscal year beginning July 1, 2005, and ending June 30, 2006 (FY 2006). A proposed budget was submitted by the City Manager on March 28, 2005. The City Council then held numerous work sessions, as well as two public hearings, in April and May, at which comments on the budget were received. Your participation in this process was greatly appreciated.

Each new budget has its opportunities and challenges. While the FY 2006 budget is no different, the difficulties this time were quite significant. For the last few years, finding the resources to address the identified needs in the budget has become a tougher task. More and more, all the available City resources are needed for existing services. In other words, the City's costs for providing existing services are exceeding the revenues the City could expect from its revenue sources. In last year's budget, it was speculated that the City was facing a structural problem with its budget. In the FY 2006 budget, this appears to be confirmed.

As a result, the FY 2006 budget, as proposed by the City Manager, included a six (6) cent tax increase. Throughout our budget review process, we worked diligently to identify cost savings in order to reduce the proposed tax increase. Through these efforts, the increase was able to be reduced by one (1) cent. In the coming years, however, there will continue to be increased pressure both on the cost of providing services as well as on providing new or additional services. As always, we will look for ways to balance these demands in the best interests of our community.

There are some key items in the FY 2006 budget of which you should be aware:

1. The position of Service Coordinator was added at Green Ridge House. This position will aid the very successful Assistance in Living program by ensuring that the citizens residing at Green Ridge House are receiving all the social services for which they are qualified. This is another component to helping our residents live in their homes and the community as long as possible. This position is completely grant funded through the federal government for at least three years and likely longer.
2. After a number of years of lobbying by the City, County Council member Peters was able to obtain \$80,000 in County funding for the City's School Resource Officer program. This funding is nearly half the cost of this program which helps protect our children and has been modeled throughout the County.
3. The proposed budget recommended the City charge its employees more for their health insurance by changing the cost sharing from 85% City and 15% employee to 80% City and 20% employee. The Council was concerned with raising this cost to the City's employees and restored the program to 85/15.

4. Based on research done by the Police Department, the Council approved purchasing Chevrolets for police vehicles, rather than Fords. This action saved the City \$20,000. Ford had been the only provider for many years. Chevrolet has just recently returned to producing police vehicles.
5. Finally, the Council reduced the proposed street resurfacing program by one street. This was done after it became clear that the State would be reducing the funds it annually transfers to local governments for highway maintenance. As a result of actions by the Governor and General Assembly, the City will receive \$40,000 less than it anticipated when the budget was proposed. As a result, one street was removed from the resurfacing program. Hopefully, funds will be completely restored and possibly increase next year.

We believe the FY 2006 budget meets the current needs of the Greenbelt community. While there is always an opportunity to do more, Greenbelt provides more services than any other municipality in Prince George's County, and they are provided at a quality level. Along with our strong sense of community, this has always helped set Greenbelt apart.

We thank you for your support and the interest you show in keeping "Greenbelt Great"!

Sincerely,

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Judith F. Davis, Mayor

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Rodney M. Roberts, Mayor Pro Tem

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Konrad E. Herling, Council member

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Leta M. Mach, Council member

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Edward V.J. Putens, Council member



March 28, 2005

Honorable Mayor and City Council,

I am pleased to present the proposed budget for the City of Greenbelt for Fiscal Year 2006 (FY 2006). The budget is the City's operational and financial master plan for the coming year. It is the annual opportunity to review and identify the issues and opportunities that will face the Greenbelt community over the next twelve months, as well as to discuss and set the direction of the organization for the coming year and beyond.

In last year's budget, it was noted that it appeared the City faced a structural issue with its annual budget. There were indications that the expenses for providing City services were increasing faster than City revenues. This situation was examined over the past twelve months and the situation has been confirmed.

Specifically, what is happening? On the expenditure side, because the City is a service organization, its costs are predominantly staff related – salaries and benefits. For example, in FY 2004, 50% of the City's budget went to salaries and 17% paid for benefits. For the last few years, in order to stay abreast of the cost of living and provide performance pay increases, salaries have risen 5-6% per year. Benefits have had to rise even more. Over the past four years, health insurance costs have increased an average of 16.5%, including a projected 15% or \$120,000 increase for FY 2006. Further, this past year, the City saw a 46% or \$125,000 increase in its pension cost. Two other areas of expense that have seen well above average increases are motor vehicle fuel and utilities (e. g. electricity and natural gas) due to deregulation and product cost. In FY 2005, motor fuel rose 31% or \$35,000, natural gas went up 53% or \$45,000 and electricity cost were 23% higher than budgeted.

Contrast this with City revenues many of which have been flat for more than a decade or experienced little growth and the cost to provide City services has overtaken the City's ability to pay for those services without tax increases.

This scenario has been raised in recent budgets and to the credit of this and past City Councils and the community, the decision has consistently been to provide the resources needed to maintain City services, and even to expand them. This has resulted in the City's tax rate being increased. Given the presence of the city's structural issue, tax increases appear nearly certain in future years, unless a limit is placed on services, or cuts are made. Even as the City has struggled with limited resources in recent years, City services have grown. In FY 2005, the City added a Police Officer for Springhill Lake, a Recreation Coordinator, a Community Development Inspector, a half-time Crisis Intervention Counselor, expanded a half-time Office Associate position to full time, and provided \$50,000 for additional contractual support in Public Works. In prior years, the Assistance in Living program and the Advisory Committee on Education (ACE) Reading Club were added, the Arts program was expanded and a second planner was added. All these initiatives have been done in recognition of community needs.

Without a doubt, these types of decisions and programs contribute greatly to the quality of life and the sense of community that exists in Greenbelt. Again, the community, City Councils and city staff are to be commended for having the vision and willingness to provide and support these services. In this budget and the foreseeable future, the key policy question that should drive budget and resource allocation decisions has to be what services are necessary and at what level are they to be provided?

## **1. BUDGET SUMMARY**

The proposed FY 2006 expenditure budget is \$20,194,100, an increase of 5.9 percent over the adopted FY 2005 budget. Over the past year, there has been a 2.8 percent increase in the Consumer Price Index (CPI).

FY 2006 revenues are proposed at \$20,424,100, a 7.1% increase over FY 2005 including a 6 cent tax increase and 8.6% increase in the assessed value of property. Without the tax increase, revenues would increase only 2.6% and without the increase in assessments, revenues would have dropped 1.4% or almost \$275,000 compared to FY 2005. It should be noted that at the time of this writing, the General Assembly is considering the State's budget. The House of Delegates has unanimously approved a cut of nearly 5 cents in the State's property tax. If approved, the State cut will nearly offset the proposed City tax increase.

The table below shows the effect of the increased assessment and proposed tax increase on average residential tax bills:

<b>Impact of Assessment Increase and Tax Increase</b>					
	<b>Average Current Value</b>	<b>FY 2005 City Taxes (\$0.716)</b>	<b>FY 2006 Assessment Increase (10%)</b>	<b>FY 2006 Proposed Taxes (\$0.776)</b>	<b>Increase</b>
<b>Single Family Home</b>	\$185,000	\$1,325	\$203,500	\$1,579	\$254
<b>Townhouse</b>	\$155,000	\$1,110	\$170,500	\$1,323	\$213
<b>Condominium</b>	\$80,000	\$573	\$88,000	\$683	\$110

This budget funds existing services with the addition of a person for playground maintenance and the Service Coordination aspect of the Assistance in Living program. The Service Coordinator is completely grant supported in FY 2006 as well as in FY 2007 and 2008.

Full-time equivalents (FTEs) will increase by two, as noted above. Many other areas exist in the City where additional staff could very effectively be utilized in furtherance of Council's goals and community expectations, but none have been funded.

As Council has been advised previously, the City's Undesignated and Unreserved General Fund Balance was reduced significantly at the end of FY 2004. It is estimated it will be reduced by \$618,885 by the end of FY 2005 leaving a fund balance of \$652,817 or 3.4% of estimated expenditures. This is well below the City's goal of 10%. The FY 2006 budget includes \$230,000 to go to rebuilding the fund balance.

## **REVENUES**

As noted, revenues are projected to increase 7.1% over the adopted FY 2005 budget. This increase is due entirely to the increase in property assessments (approximately \$764,000) and the proposed tax rate increase (\$866,400).

Here are some key revenues and what is expected to occur in FY 2006:

- 1. Real Property** – The City was reassessed during calendar year 2003 with the result being the assessable base of real property in the City increased 10.7% in FY 2005 and it is projected to grow 8.6% for FY 2006 with a similar increase expected in FY 2007. This increase reflects the strong real estate market that has been experienced in Greenbelt and the region over the last few years. Given the strength of the market, increases around 10% will likely continue through FY 2010. Residential property is capped at increasing 10% by State law through the Homestead Tax Credit Program.
- 2. Business/Corporate Property** - This revenue is one of Greenbelt's largest. An error was made in FY 2004 which resulted in this revenue being over estimated for FY 2004 and 2005. It has been readjusted for FY 2006. For the last three years, this revenue has only been increasing an average of 2.3% per year. The closing of Sports Authority earlier this year will not impact this revenue until FY 2007. For FY 2006, this revenue is budgeted \$1,842,000.
- 3. Income, Hotel/Motel, and Admission & Amusement Taxes** – In past years, these revenues have been described as the taxes that generally reflect the current “state of the economy” in Greenbelt. That description continues to be accurate for the Income Tax and Hotel/Motel Tax, but no longer applies to the Admissions and Amusement Tax (A&A). Six of the 14 AMC movie theaters at Beltway Plaza closed at the end of 2004. The movie theaters produce about 75% of the A&A tax. As a result of the closure, it is expected that this revenue will be more than \$200,000 lower than budgeted for FY 2005 and \$300,000 lower than previous years in FY 2006. The City should also be alert to the possibility that the remaining 8 theaters will close at the end of FY 2006. It is the City's understanding that Beltway Plaza is looking for other theater operators to fill that space, however, with the recent opening of new stadium seating multiplex theaters in Landover and Silver Spring, there may not be much demand for additional movie screens.

Income Taxes continue to grow, though Greenbelt's receipts are not growing as quickly as the State's or County's, a 2.4% increase occurred in FY 2005 and a 2% increase is estimated for FY 2006.

With a new Hilton Garden Inn under construction in the Golden Triangle with occupancy expected this fall, Hotel/Motel taxes are estimated to reach \$690,000 in FY 2006, an increase of 11.3% over FY 2005.

#### **4. Other Revenues –**

- a. Highway User/Gas Tax** – This revenue was reduced 27%, or \$150,000, in FY 2004 by the State and that reduction was continued in FY 2005. Governor Ehrlich's FY 2006 budget has restored these funds which are reflected in the City's budget. This situation bears watching because there are reports that the General Assembly may reduce them. This revenue is estimated at \$750,000.

## 5. User Fees –

- It is proposed to increase the Waste Collection fee by \$1.50 per quarter or 3.4%. A similar increase was approved last year. Compared to other local governments, Greenbelt's rate is very affordable.
- It is also proposed to increase the Recycling only fee from \$23 to \$25. A few neighborhoods use the City's recycling service, but use another vendor for trash collection. This fee was raised from \$20 last year.
- No increase was made to pass fees at the Aquatic and Fitness Center last year, though daily admission fees were increased 50 cents. It is proposed to increase pass fees by 5% in FY 2006. The City's Aquatic and Fitness Center remains a good bargain in comparison to other similar facilities.
- Parking citations are proposed to be raised from \$25 to \$40. This is the first increase since 1995. It is estimated to raise \$60,000.

## **EXPENDITURE ISSUES**

As noted above, the Proposed FY 2006 budget is \$20,194,100, a 5.9% increase. This increase supports a budget that provides existing services, the increased cost of providing those services, and few new initiatives. Some key points of the proposed budget are as follows.

1. **Structural Problem** – The City is facing a structural problem with its budget. For the second year in a row, the City has experienced nearly a ten (10) percent increase in its property assessment, yet it is not able to fund existing services and not possible to fund many needs in the budget. As noted, the key factor causing this situation is that as a service organization, the City's largest cost items are salaries and benefits which comprise two-thirds or 67% of the City budget. For this situation to be corrected there may need to be changes to the programs offered by the City.
2. **Cuts to Balance the Budget** – In order to balance the FY 2006 budget, no funds have been provided for significant new initiatives or expanding services, except for the Playground Maintenance program and the Service Coordination program at Green Ridge House which is completely grant funded. Staff recognizes that this decision may change the direction in which the City was headed, but other alternatives such as cutting longer established positions or programs were seen as less desirable. Obviously, Council has the final decision and can change any decision or reinstate any cut. The more visible reductions are:
  - a. **Change the cost sharing on health insurance from 85% employer/15% employee to 80/20 - \$60,000.** The City currently pays 85% of the premium for health insurance for City employees with employees paying the balance. This ratio is the same whether an employee takes single, one plus one, or family coverage. Health insurance premiums have been increasing much faster than the normal cost of goods and services, averaging 16.5% over the past 4 years.

Changing the City's share from 85% to 80% will put the City right in line with other comparable communities. Most are already at 80% with only Gaithersburg at 85%. The shift in cost will impact paychecks less than the proposed pay increases included in this budget, even if the employee utilizes family coverage.

This proposal is the second time in two years that a proposal to reduce the City's compensation package has been put forth. Last year's budget reduced the City's leave buy back program by 50%. These recommendations are made based on the fact that Greenbelt's benefit package is more generous than other communities and it is reasonable to share the increased costs for City services between increased taxes and limiting expenses.

Besides limiting FY 2006 expenses, such a change will benefit, though only minimally, the City's structural problem by limiting one of the City's largest cost items.

- b. Reduce fund transfer - \$130,000.** The City has a practice of establishing reserves for capital projects, replacing equipment and maintaining its facilities. While it has been noted in past years that more funds need to be set aside in these areas, in order to limit cost increases in past budgets, the amount of money set aside for these purposes has been held down in past years. Enough was always set aside to fund what was needed, but fund balances were drawn down in the Capital Projects and Replacement Funds.

It was hoped that in this budget, the total amount of funds dedicated to reserves could be increased. That has not been possible. It is proposed to set aside \$605,000, compared to \$735,000 last year. \$605,000 is the equivalent of 4.2 cents on the tax rate.

- 3. Expectations and Choices**— Greenbelt has long been known for providing a high level and quality of service to the community. This is evidenced in the results of the City's election survey. Scores in nearly every area are regularly 3 or higher on a scale of 1 to 4 which means that in nearly every area, half or more of people responding indicated that the City's service is Excellent. This budget seeks to continue to provide that level and quality. However, in every functional area of the budget, there are requests and justifiable support for additional staff. The staff is needed to meet expressed expectations and workload for programs that are desired but undoable with existing staff.

Over the years, the City provided a number of services that were funded outside the City. When that funding source ended, the City is faced with either funding the service or eliminating it. Recent examples of this practice include the Community Oriented Policing grants, the Museum Curator, the ACE Reading Club and the Assistance in Living program. All these programs have been desired, have served the community well, and the decision has been made to continue funding them. This situation will be faced again in FY 2006 since the County provided funding for the Strengthening Families Program and the Truancy Program is likely to end. At this time, neither program is funded.

Perhaps just as difficult as choosing which programs to fund will be determining whether the City should continue to be as proactive as it has in the past. The City has embarked on many initiatives over the years that have resulted in superior programs being provided and needs met. However, can the City continue to pick up the costs of these programs, especially when outside funding is involved?

- 4. Employee Compensation** - The budget includes a pay adjustment of 2.5% to the mid point of each grade effective July 1 which totals \$213,000 and Performance Pay which is approximately 3% for most employees costing \$127,500. (Performance pay is a lower amount than the pay adjustment because it is spread throughout the year depending on an employee's anniversary date, while the pay adjustment starts for all classified employees on July 1). These salary increases will be reduced for many employees by higher health insurance costs.

## **LONG TERM OUTLOOK**

The structural problem notwithstanding, there are positive aspects to the City's financial condition.

1. The State's triennial assessment program means that real estate property assessments should increase close to 10% again next fiscal year (FY 2007). In addition, there is a good chance that assessments will continue to rise through FY 2010 since there are properties whose reassessed value is more than the current reassessment can capture. The additional value will carryover into the next reassessment cycle in 2006 along with any property value growth between now and then.
2. There is renewed commercial interest in the City. Patriot Office Park's first building was occupied in late 2004 and the second will be occupied in 2005. Also in the Golden Triangle area, a new hotel, Hilton Garden Inn, should be completed and begin business in 2005.
3. A plan has been approved to rebuild the Greenbelt Nursing Home site with 90 upscale condominiums valued at \$250,000 each.
4. The owners of Springhill Lake, AIMCO, are proceeding with plans to rebuild the Springhill Lake apartment complex. If approved, the rebuild will likely take 10 years to complete and will initially mean some reduced property values as existing buildings are demolished. However, in the long run, a rebuilt Springhill Lake will have a significantly higher value.
5. There is strong interest to find an acceptable development proposal for the Greenbelt Metro Station/A.H. Smith properties (Greenbelt Station). Should this proposal begin to proceed, the results to the City will be substantial in terms of revenues, as well as impacts.

## **KEY INITIATIVES FOR FY 2006**

The FY 2006 budget proposes a substantial work program. A few of the projects are:

1. While it had been hoped to start sooner, it seems certain that construction will begin in FY 2006 on the Public Works facility renovation and expansion.
2. Half (or phase 1) of the Community Center window restoration project will be completed with available funds.
3. Build and operate the Skate Park.
4. Be an active participant in the redevelopment of Springhill Lake apartments.
5. Be active in the development planning of Greenbelt Station, if it proceeds.
6. Implement the energy performance contract and related improvements.
7. Implement the Service Coordination Program at Green Ridge House
8. Develop a strategic plan for Greenbelt CARES.
9. Make the ROAM Secure emergency notification system available to residents.
10. Implement the new playground agreement with interested neighborhoods.

## **REPLACEMENT FUND**

\$179,000 in expenditures is proposed in this fund in FY 2006. It is proposed to transfer \$200,000 from the General Fund to assist with these purchases. The key expense in this budget is to purchase a new chassis for one of the City's large dump trucks. This will upgrade the fleet, while at the same time enable two older trucks to be disposed of, thus downsizing the fleet.

Also proposed for purchase is a pickup truck for the Police mechanic, a sedan and small pickup truck for Public Works, and a dump truck and Bobcat type vehicle for Parks. No alternative fuel vehicles are proposed for purchase in FY 2006 because of the higher upfront cost and the limitations of using the City's compressed natural gas pump.

## **BUILDING CAPITAL RESERVE FUND**

This fund was established in FY 2004. It is essentially a replacement fund for the City's facilities. With the number, age and size of City facilities, this fund is to set money aside to cover large ticket expenses to city facilities such as HVAC equipment and to build reserves for future costs. \$50,000 is budgeted as a contribution to this fund in FY 2006 with the major project being a second year of replacing the room heating and cooling units in the Community Center. \$31,000 is also budgeted to put a new protective surface on the Aquatic and Fitness Center roof.

## **CAPITAL PROJECTS FUND**

The City has two capital project funds: the 2001 Bond Fund which accounts for the \$3.5 million bond issue approved in 2001, and the pay as you go Capital Projects Fund. In the 2001 Bond Fund, monies are budgeted in anticipation of completing the Greenbelt East traffic calming plan, and making significant progress on both the Public Works facility addition and the Greenbelt Theatre renovation. An issue that will remain will be the status of the Springhill Lake Recreation Center renovation and expansion project which is dependent on plans for the rebuild of Springhill Lake and the potential of developing Greenbelt Station.

In the Capital Projects fund, projects totaling \$1,325,000 are proposed. These will be funded with existing fund balance and a transfer of \$355,000 from the General Fund. Some of the projects proposed for FY 2006 are:

1. Resurfacing Ridge Road from 5 court Crescent to Southway, Greenhill Road and Megan Lane from Mathew Street to Kara Court - \$250,000. A portion of Breezewood Drive will also be resurfaced if Community Development Block Grant funding is approved - \$100,000.
2. Construction of the skate park - \$162,000.
3. Completion of phase 1 of the restoration of the Community Center windows - \$377,000.
4. Upgrades to non-City playgrounds under the new playground agreement - \$50,000.
5. Stabilization of the Hillside outfall as a Greenbelt Lake water quality project - \$95,000.

## **Thank You's**

The preparation of Greenbelt's budget is a significant undertaking by many people. These include the department heads and their staffs that worked to meet the budget directives while maintaining Greenbelt's quality services. Every year their assistance is vital as we seek to address the fiscal situation before the City. To each of them, I extend my thanks.

There are a few folks that shoulder the majority of the burden for preparing this plan and document and deserve special thanks. Jeff Williams, City Treasurer, handled the great majority of the details of preparing this budget from the preliminary meetings with the departments, developing a preliminary budget based on those meetings, and developing strategies to respond to the situation. David Moran, Assistant City Manager, prepared the majority of the Other Funds section, the Capital Projects section, and a number of operating budgets. Anne Marie Belton, Executive Associate, handled all the input of the information into this document. Beverly Palau, Public Information and Communications Coordinator, provided the formatting and artwork to make this document as enjoyable a document as a budget can be. My special thanks to them.

To the citizens of Greenbelt, thank you for your interest in this process and your support this year and in past years.

Sincerely,

Michael McLaughlin,  
City Manager



# FY 2006 BUDGET AT A GLANCE

- ✦ \$20,194,100 General Fund Budget, a \$1,126,900 or 5.9% increase over FY 2005.
- ✦ A 6 cent tax increase.
- ✦ Property assessments estimated to increase 8.6%.
- ✦ Highway User Revenue budgeted as fully funded, \$750,000.
- ✦ 222.2 full-time equivalent positions, up 2 from FY 2005.
- ✦ 40% of all General Fund expenditures go to Public Safety, the same as FY 2003, 2004, and 2005.
- ✦ A 2.5% Pay Adjustment for classified employees and 3% Performance Bonus for above average evaluation.
- ✦ Health insurance costs budgeted to increase 15%, but employee portion raised from 15% to 20% of premium.
- ✦ Service Coordination program started at Green Ridge House.
- ✦ Waste Collection fee increased per quarter to \$47 or \$188 per year.
- ✦ Aquatic and Fitness Center passes increased five (5) percent.
- ✦ Aquatic and Fitness Center revenues will cover 66% of costs and Community Center revenues will cover 36% of operating expenses.
- ✦ \$605,000, slightly more than 4.2 cents on the tax rate, budgeted for transfer to Capital Projects, Replacement and Building Capital Reserve funds.
- ✦ \$1,325,000 budgeted in Capital Projects fund including resurfacing of Ridge Road from 5 Court Crescent to Southway, Greenhill and Megan Lane from Mathew to Kara, completion of the skate park, completion of the Community Center windows and playground replacement in non-City playgrounds.
- ✦ Expenditures of \$1,100,000 are proposed in the 2001 Bond Fund to support significant progress on the Public Works Facility project, the Greenbelt Theatre renovation and Greenbelt East traffic calming projects.
- ✦ \$179,000 budgeted in Replacement Fund.
- ✦ Continuation of replacement of room heating and cooling units at Community Center and resurfacing of roof at Aquatic and Fitness Center.
- ✦ At the end of FY 2006, the City's fund balance is estimated to be \$1,083,217 including a contribution of \$230,000.

**Fiscal Years 2003 – 2006  
Summary of Budget Revenues**

<b>FUND</b>	<b>FY 2003 Actual Trans.</b>	<b>FY 2004 Actual Trans.</b>	<b>FY 2005 Adopted Budget</b>	<b>FY 2005 Estimated Trans.</b>	<b>FY 2006 Proposed Budget</b>	<b>FY 2006 Adopted Budget</b>
<b>GENERAL FUND</b>	\$17,016,903	\$17,481,875	\$19,067,200	\$18,671,600	\$20,424,100	\$20,339,100
<b>SPECIAL REVENUE FUNDS</b>						
Building Capital Reserve Fund	\$0	\$50,122	\$120,000	\$121,500	\$51,800	\$51,800
Cemetery Fund	1,278	1,429	1,500	1,500	1,500	1,500
Debt Service	773,292	1,189,095	927,900	838,400	924,900	924,900
Replacement	234,548	222,391	238,000	276,300	218,500	218,500
Special Projects Fund	99,378	106,820	51,200	97,000	83,600	83,600
Temporary Disability	16,619	46,985	55,400	36,000	50,200	50,200
Unemployment	121	22	6,100	6,000	6,000	6,000
<b>TOTAL SPECIAL REVENUE</b>	<b>\$1,125,236</b>	<b>\$1,616,864</b>	<b>\$1,400,100</b>	<b>\$1,376,700</b>	<b>\$1,336,500</b>	<b>\$1,336,500</b>
<b>CAPITAL PROJECTS FUNDS</b>						
Capital Projects	\$476,515	\$508,821	\$943,000	\$1,219,500	\$865,900	\$799,900
2001 Bond Fund	49,255	40,241	375,000	52,500	40,000	40,000
Comm. Dev. Block Grant	50,000	0	100,000	250,000	100,000	100,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$575,770</b>	<b>\$549,062</b>	<b>\$1,418,000</b>	<b>\$1,522,000</b>	<b>\$1,005,900</b>	<b>\$939,900</b>
<b>ENTERPRISE FUND</b>						
Green Ridge House	\$963,098	\$1,036,048	\$1,067,900	\$1,075,400	\$1,114,800	\$1,114,800
<b>TOTAL ALL FUNDS</b>	<b>\$19,681,007</b>	<b>\$20,683,849</b>	<b>\$22,953,200</b>	<b>\$22,645,700</b>	<b>\$23,881,300</b>	<b>\$23,730,300</b>

**Fiscal Years 2003 – 2006  
Summary of Budget Expenditures**

<b>GENERAL FUND</b>	\$17,374,886	\$18,639,591	\$19,067,200	\$19,353,200	\$20,194,100	\$20,083,300
<b>SPECIAL REVENUE FUNDS</b>						
Building Capital Reserve Fund	\$0	\$0	\$63,000	\$52,800	\$70,100	\$70,100
Cemetery Fund	1,800	1,800	1,800	1,800	1,800	1,800
Debt Service	1,075,088	904,476	927,900	927,900	928,300	928,300
Replacement	252,249	254,839	296,300	392,200	179,000	179,000
Special Projects Fund	227,894	256,852	81,000	105,900	86,800	86,800
Temporary Disability	31,511	44,964	55,000	40,000	50,000	50,000
Unemployment	10,417	3,140	6,000	4,000	6,000	6,000
<b>TOTAL SPECIAL REVENUE</b>	<b>\$1,598,959</b>	<b>\$1,466,071</b>	<b>\$1,431,000</b>	<b>\$1,524,600</b>	<b>\$1,322,000</b>	<b>\$1,322,000</b>
<b>CAPITAL PROJECTS FUNDS</b>						
Capital Projects	\$396,865	\$1,433,611	\$1,369,000	\$522,300	\$1,325,000	\$1,259,000
2001 Bond Fund	378,080	321,690	2,302,000	245,000	1,200,000	1,200,000
Comm. Dev. Block Grant	50,000	0	100,000	250,000	100,000	100,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$824,945</b>	<b>\$1,755,301</b>	<b>\$3,771,000</b>	<b>\$1,017,300</b>	<b>\$2,623,000</b>	<b>\$2,559,000</b>
<b>ENTERPRISE FUND</b>						
Green Ridge House	\$980,677	\$1,057,831	\$1,020,000	\$1,111,900	\$1,118,700	\$1,118,700
<b>TOTAL ALL FUNDS</b>	<b>\$20,779,467</b>	<b>\$22,918,734</b>	<b>\$25,289,200</b>	<b>\$23,007,000</b>	<b>\$25,259,800</b>	<b>\$25,083,000</b>

\* The sources and uses of the Agency Fund are not formally adopted. The actual transactions are reported to provide complete disclosure of the City's fiduciary responsibility over taxpayer and donated funds.

## FY 2006 Budget Summary

<b>FUND</b>	<b>Total All Funds</b>	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Debt Service Fund</b>	<b>Capital Projects Fund</b>	<b>Enterprise Fund</b>
<b>REVENUE</b>						
Taxes & Special Assessments	\$16,107,800	\$15,905,400		\$202,400		
Licenses & Permits	907,600	841,600	\$66,000			
Intergovernmental	1,526,400	908,900	15,000		\$602,500	
Interest	110,500	50,000	10,100	2,000	48,400	
Charges for Services	1,806,400	1,806,400				
Fines & Forfeitures	700,000	700,000				
Contributions	104,100	104,100				
Miscellaneous	60,400	20,900	39,500			
Fund Transfers	1,292,300	1,800	281,000	720,500	289,000	
Enterprise Fund	1,114,800	0				\$1,114,800
<b>TOTAL REVENUE</b>	<b>\$23,730,300</b>	<b>\$20,339,100</b>	<b>\$411,600</b>	<b>\$924,900</b>	<b>\$939,900</b>	<b>\$1,114,800</b>
<b>EXPENDITURES</b>						
General Government	\$1,881,900	\$1,821,900	\$60,000			
Planning & Development	870,800	855,800	15,000			
Public Safety	8,379,200	8,301,900	57,300		\$20,000	
Public Works	4,104,200	2,541,700	73,500		1,489,000	
Social Services	538,300	538,300				
Recreation & Parks	5,448,900	4,368,800	130,100		950,000	
Miscellaneous	1,060,900	132,600		\$928,300		
Non-Departmental	312,800	256,800	56,000			
Fund Transfers	1,267,300	1,265,500	1,800			
Enterprise Fund	1,118,700					\$1,118,700
<b>TOTAL EXPENDITURES</b>	<b>\$24,983,000</b>	<b>\$20,083,300</b>	<b>\$393,700</b>	<b>\$928,300</b>	<b>\$2,459,000</b>	<b>\$1,118,700</b>
<b>Projected Unreserved Fund Balances</b>						
Balances at July 1, 2004	\$5,732,348	\$1,534,817	\$521,889	\$96,578	\$2,764,622	\$814,442
FY 2005 Expected Revenues	\$22,645,700	\$18,671,600	\$538,300	\$838,400	\$1,522,000	\$1,075,400
FY 2005 Expected Expenditures	23,037,400	19,353,600	596,700	927,900	1,047,300	1,111,900
<b>Balances at June 30, 2005</b>	<b>\$5,340,648</b>	<b>\$852,817</b>	<b>\$463,489</b>	<b>\$7,078</b>	<b>\$3,239,322</b>	<b>\$777,942</b>
FY 2006 Budgeted Revenues	\$23,730,300	\$20,339,100	\$411,600	\$924,900	\$939,900	\$1,114,800
FY 2006 Budgeted Expenditures	24,983,000	20,083,300	393,700	928,300	2,459,000	1,118,700
<b>Balances at June 30, 2006</b>	<b>\$4,087,948</b>	<b>\$1,108,617</b>	<b>\$481,389</b>	<b>\$3,678</b>	<b>\$1,720,222</b>	<b>\$774,042</b>

\* In the proprietary funds, the amount referred to as Unreserved Fund Balance consists of total current assets, net of current liabilities.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Maryland**

For the Fiscal Year Beginning

**July 1, 2004**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Greenbelt for its annual budget for the fiscal year beginning July 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.